



Translating for Humanity

Translators without Borders Job Description Graphic Designer - Words of Relief European Refugee Response- Greece

The mission of Translators without Borders is to provide people access to vital knowledge in their language through translation, training of translators, best use of technology, and building translation capacity in underserved languages.

Contract length: Estimated 1 month in total spread out between March 30 and April 30, flexible hours

Job Type: Consultancy

Location: Remote

Deadline to apply: 24 March 2017

Please submit CV (and link to online portofolio), contact details for two references, availability during the time frame, and a consultancy fee rate, to:

jobshelp@translatorswithoutborders.org:

Recruitment is on a rolling basis and only short-listed candidates will be contacted.

Translators without Borders, a US 501(c) 3 non-profit with an operations center in Kenya, was founded in 1993 to provide volunteer translations to non-profit organizations. In 2010, the organization started a virtual platform to better coordinate these resources. In the last five years, we have translated more than 40 million words of life-saving and life-changing content in over 190 languages. Our latest activations around the Ebola crisis and Nepal earthquake have won widespread praise from the international community.

Background

TWB started to respond to the European Refugee Crisis in October 2015 and has run two consecutive projects as a member of the Start network since that time. To date we have

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provided translation to partners working in the response, trained partner staff, professional and aspiring translators and interpreters, set up the translators and interpreters working group, and started a humanitarian interpreter roster.

TWB will produce four final reports for a research project it is currently conducting in Greece, which is part of a larger collaboration with Save the Children, and that aims to understand how language barriers are affecting the lives of refugees and migrants in Greece.

The Role

The Graphic Designer will design the four final reports of the sociolinguistic and comprehension studies. The content of the reports will be provided by TWB. The Graphic Designer will report to the TWB Senior Project Officer for Research, as well as the TWB Monitoring, Evaluation and Learning Manager.

Responsibilities & Deliverables

- Represent the brand & reports' objectives correctly within the parameters provided
- Generate designs from concept stage to final delivery and actively contribute to the creative process
- Brainstorm and create mock ups of design ideas
- Design four final reports (in all the languages that these will be translated)

Essential Qualifications

- Strong background in graphic design
- An excellent understanding of compositions and typography and an eye for composition, design and aesthetics
- Possess a creative mindset and the ability to work well under pressure, completing tasks efficiently, and handling tight deadlines
- Experience providing remote consultancy services
- Good working knowledge of English

Preferred Qualifications

- Advanced degree in relevant discipline
- Specific knowledge of the migration crisis in Greece desired
- Experience working with child-focused humanitarian relief organizations desirable

Core Values

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Translators without Borders employees and volunteers are people who believe passionately about the value of this work and take personal responsibility for achieving the mission. Translators without Borders' mission and organizational spirit embody the core values established in its strategic framework:

Excellence: As the leading voice for communicating humanitarian information in the right language, Translators without Borders is a leader in the translation industry and in the non-profit sector.

Integrity: Translators without Borders believes that every person, whether it's the people who we serve, our volunteers or our staff, has value, deserves respect and has inherent dignity.

Empowerment: Translators without Borders believes in using language to empower people around the world to control their own development and destiny.

Innovation: Translators without Borders recognizes and celebrates the power of innovation to address humanitarian and crisis issues around the world.

Sustainability: Translators without Borders recognizes that meeting our mission necessitates establishment and maintenance of a solid financial and organizational infrastructure.

Tolerance: Our staff and volunteers are highly knowledgeable and skilled; value each other, our partner and our recipients; create a supportive work environment; and, conduct themselves professionally at all times.

For more information and to volunteer or donate, please visit our [website](#) or follow on [Twitter](#).

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